

Evaluation Terms of Reference



SUMMARY TERMS OF REFERENCE

THE UNITED REPUBLIC OF TANZANIA –AN EVALUATION OF WFP’S PORTFOLIO (2011-2014)

Country Portfolio Evaluations (CPE) encompass the entirety of WFP activities during a specific period. They evaluate the performance and results of the portfolio as a whole and provide evaluative insights to make evidence-based decisions about positioning WFP in a country and about strategic partnerships, programme design, and implementation. Country Portfolio Evaluations help Country Offices in the preparation of Country Strategies and provide lessons that can be used in the design of new operations.

Subject and Focus of the Evaluation

The evaluation covers the 2011-2014 period of WFP’s portfolio operations in Tanzania. The portfolio evaluation will focus on the portfolio of activities under the WFP’s Country Strategy (CS 2011-2015) including, the Country Programme (CP) 200200 and the three successive Protracted Relief and Recovery Operations (PRRO) 200029, 200325 and 200603. The main portfolio activities are School Feeding (64%), Food-for-assets, food-for-work and food-for-training (17%) General Food Distributions (13%), nutrition interventions and vulnerable group feeding (5%), as well as HIV/AIDS support (1%).

Objectives and Users of the Evaluation

Evaluations serve the dual objectives of accountability and learning. The primary user of the evaluation findings and recommendations will be the WFP Tanzania Country Office (CO) and the national stakeholders. The CPE is the opportunity for the CO to benefit from an independent assessment of its operations in order to optimize alignment to the country’s priorities, the United Nations Development Assistance Plan (UNDAP) and the new WFP strategic plan 2014-2017. It will also contribute evidence to the preparation of future operations. The evaluation report will be presented at the Executive Board session in November 2015 (EB.2).

Key Evaluation Questions

The CPE will address the following three key questions. Collectively, the questions aim at highlighting the key lessons from the WFP country presence and performance in Tanzania, which could inform future strategic and operational decisions.

Question 1: Alignment and Strategic Positioning of WFP’s Country Strategy & Portfolio. Reflect on the extent to which: i) their

main objectives and related activities have been relevant to Tanzania’s humanitarian and development needs (including those of specific groups), priorities and capacities and; ii) their objectives have been coherent with the stated national agenda and policies, including sector policies; iii) their objectives have been coherent and harmonised with those of partners, especially UN partners within the UNDAP 2011-2015, but also with, bilateral and NGOs; iv) WFP has been strategic in its alignment and positioned itself where it can make the biggest difference; and v) there have been trade-offs between aligning with national strategies and WFP’s mission, strategic plans and corporate policies and with UNDAP 2011-2015.

Question 2: Factors and Quality of Strategic Decision Making. Reflect on the extent to which WFP: i) has analysed (or used existing analysis of) the hunger challenges, the food security and nutrition issues in Tanzania - including gender issues; ii) contributed to placing these issues on the national agenda, to developing related national or partner strategies and to developing national capacity on these issues; iii) identify the factors that determined existing choices (perceived comparative advantage, corporate strategies, national political factors, resources, organisational structure and staffing, monitoring information etc.) to understand these drivers of strategy, and how they were considered and managed when the CS 2011-2015 was developed by the CO; and iv) to what extent did the UNDAP 2011-2015 process contribute to WFP’s strategic decision-making.

Question 3: Performance and Results of the WFP portfolio. Reflect on: i) the level of effectiveness, efficiency and sustainability of the main WFP programme activities and explanations for these results (including factors beyond WFP’s control); ii) the extent that WFP’s assistance has contributed to the reduction of gender gaps in relation to access to and control over food, resources,

decision-making and livelihood opportunities; iii) the level of synergy and multiplying effect between the various main activities regardless of the operations; and iv) the level of synergies and multiplying opportunities with partners especially UN partners in a “Delivery as One” (DaO) context, and also with, bilateral and NGOs at operational level.

Scope and Methodology

For the purpose of this evaluation, the Tanzania portfolio is defined as WFP’s CS 2011-2015 and its four operations implemented in Tanzania during the 2011-2014 period.

In light of the strategic nature of the evaluation, it is not intended to evaluate each operation individually, but to focus broadly on the portfolio as a whole, its evolution over time, its performances, and the strategic role played by WFP in Tanzania, including the relationship of a) WFP’s CS 2011-2015 with the UNDAF 2011-2015, b) WFP’s CS 2011-2015 with its portfolio of operations and c) WFP’s CS 2011-2015 with WFP corporate policies. The field work will focus on a sample of project sites.

Roles and Responsibilities

Evaluation Team: The evaluation will be conducted by a team of independent consultants with relevant expertise for the Tanzania portfolio.

OEV Evaluation Manager: This evaluation is managed by the WFP Office of Evaluation (OEV) with Ms Miranda Sendé as the Evaluation Manager (EM). The EM will be the main interlocutor between the evaluation team, represented by the team leader, and WFP counterparts to ensure a smooth implementation process.

Stakeholders: WFP stakeholders at Country Office (CO), Regional Bureau (OMJ) and Headquarters (HQ) levels are expected to provide information necessary to the evaluation and facilitate the evaluation team’s contacts with stakeholders in the country; organize meetings and field visits and provide logistic support during the fieldwork.

Communications

An internal reference group (IRG) for the evaluation has been established to serve as contact point for communication with WFP stakeholders at all levels. The Tanzania CPE process will also benefit from the contributions of IFAD and UNDP Evaluation Offices, which have recently conducted evaluations of their agencies’ work in Tanzania. There will be mutual sharing of evaluation findings throughout the evaluation process. The two UN agencies will form the external reference group (ERG).

Initial findings, conclusions and recommendations of the evaluation team will be shared with stakeholders during debriefing sessions at the end of the mission. This feedback is important to verify the findings of the team with stakeholders, to give them the opportunity to clarify issues and to ensure a transparent evaluation process.

Timing and Key Milestones

Main Phases	Timeline	Tasks and Deliverables
1. Preparatory	Sept. / Dec. 2014	Draft and Final TOR Evaluation Team selection & contract Compiling e-library
2. Inception	January to March 2015	Briefing at HQ Document Review Inception Mission and Report
3. Evaluation, including fieldwork	April 2015	Evaluation mission, data collection Exit debriefing Analysis
4. Reporting	May to July 2015	Report Drafting In-country stakeholders’ workshop Comments Process Final evaluation report
5. Dissemination	August 2015 onwards	Summary Evaluation Report Editing / Evaluation Report Formatting Management Response and Executive Board Preparation

Findings will be actively disseminated and the final evaluation report will be publicly available on WFP’s website.



Full Terms of Reference are available at <http://www.wfp.org/evaluation> as are all Evaluation Reports and Management Responses.

For more information please contact the WFP Office of Evaluation at: WFP.evaluation@wfp.org