

Inspector Selection

An inspection company should be able to perform several tasks for your CO:

- The **INA_INS** form will help you to identify their capability (on paper).

Inspection companies are now 'pre-qualified'

To ensure a good performance of the inspectors, it is recommended to:

- To ask them **to update you on the market** (e.g. if you purchase maize, they should be able to tell you which maize suppliers are better than others with objective / constructive arguments - then it is your role to find out if it is true or not AND to put more pressure on these companies by controlling them more thoroughly).
- To ask **Curriculum Vitae of their factory auditors** (eventually their accreditation to conduct factory audit)
- To ask **Curriculum Vitae of their lab auditors** (eventually their accreditation to conduct lab audit)
- To ask them on **daily update** when they perform work for your CO.
- To ask the **name of the inspector** at time of inspection, as well as the name of her/his supervisor.
- To ask to **take pictures** of loading & inspection (e.g. sampling location, container seals, way of sampling, visual inspection, etc.)
- To be clear on **who is doing what**, who is inspecting? Who is analysing? Who is reporting?
- Regularly evaluate their **performances** (see questionnaire next page).

Evaluation grid (per type of food)

Inspection companies	INA_INS	Cost	Performance (if relevant)	Total
INS #1				
INS #2				
INS #3				
	Score / 10	Score / 15	Score / 15	Score / 40

Do not hesitate to (dis)qualify an inspection company for some tasks (e.g. a company might be good at inspecting grains but not at auditing factories). The goal is to know the scope of work of the inspection company.

Example:

	Wheat grain	Oil	Lab
Weight	INS #1,2,3	INS #1,2,3	
Loading	INS #1,2,3	INS #1,2,3	
Analysis	INS #2,3	LAB #3	
Supplier audit	INS #3	INS #3	
Lab audit		INS #4	INS #4

In this example: INS #1,2,3 will be used for Wheat & Oil – weight and loading control. INS #2,3 can do visual inspection of grain. INS #3 can inspect oil factory and grain supplier. INS #4 is more specialised in lab assessment. Analysis of oil will need to be subcontracted to LAB #3.