



# Annual WFP Partnership Consultations

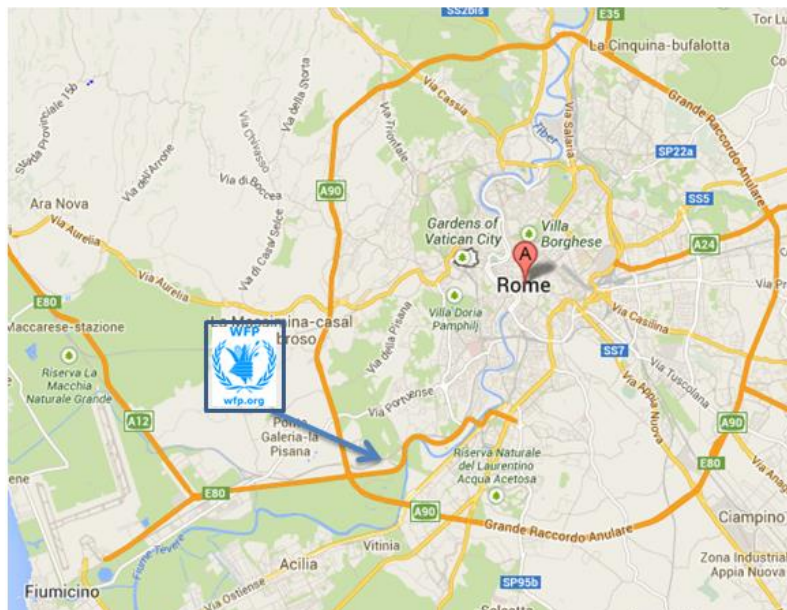
29-30 October 2013

## Logistics Note

### VENUE:

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The two day Consultation will take place at WFP Headquarters; Via Cesare Giulio Viola, 68, Parco de' Medici – 00148 Roma.



### TRAVEL:

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**Rome Airports:** There are two airports in Rome – Ciampino and Fiumicino. **Fiumicino** is the larger of the two and is also close to WFP HQ with a direct link via the train system.

*Please note:* For all participants who do not possess an EU passport, please be informed that a Visa will be necessary for travel to Rome. We gently remind you to begin any **Visa procedures** as soon as possible.

**WFP DaVinci Point:** WFP has a service centre in Fiumicino Airport called “the WFP DaVinci Point,” with staff that is available to greet participants transiting through Fiumicino and to help ensure that they reach their destinations with ease. The DaVinci Point is able to assist with the following:

- Welcoming
- Problems with flight tickets and check-in
- Luggage loss/delay/damage
- Customs procedures
- Hotel booking
- Local transport
- VIP Lounge / Space for meetings
- Connection to PC
- Access to Internet
- Document Printing

**If you wish to avail of the Da Vinci Point services, please share your flight details with them so that they can support you.**

**Opening hours are Monday-Friday, from 08:00 to 18:00, Saturday-Sunday from 10.00 to 18.00.**

**Please, note that the staff is flexible in their working hours according to the participant’s needs.**

Da Vinci Point is located at T3 International Arrivals and can be contacted at:

*Telephone: +39 06 659520969; +39 06 65956222*

*Mobile: +39 346 2309803*

*Email: [WFP.DaVinciPoint@wfp.org](mailto:WFP.DaVinciPoint@wfp.org)*



## ACCOMMODATION:

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Kindly find in the attached excel file useful information on hotels in Rome that offer special WFP rates.

Please note that hotels listed in the area of “**Parco de’ Medici**” are within a close vicinity to WFP HQ.

Within walking distance to the office is the [Holiday Inn at Parco de Medici](#) as well as the [Parco de Medici Residence -Hotel](#)

All others within the city centre are connected via public transportation (i.e. bus, metro and/or train).

## DINING:

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Please see the below links for restaurant suggestions near WFP HQ as well as in the city centre:

### Walking distance from WFP:

- <http://www.parcodeimedi.roma.it/ristorante-bisteccheria-pizzeria-roma>

### Short driving distance from WFP:

- <http://www.ristorantelalupa.it/>
- <http://www.locandadeimassimi.com/>

### In Rome city centre:

- <http://www.ristorantespiritodivino.com/4/>
- <http://www.feliceatestaccio.it/indexeng.html>
- <http://www.la-torricella.com/home.html>
  
- **Pizzeria:** [http://darpoeta.com/ing/Dar\\_Poeta\\_home\\_ing.html](http://darpoeta.com/ing/Dar_Poeta_home_ing.html)

## PUBLIC TRANSPORTATION & Getting to WFP HQ:

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For information and directions on how to reach WFP HQ and, please see the attached ‘[Getting to WFP](#)’ which also includes links to city maps and routes.